

Dear Applicant:

This packet contains the Scholarship Application for Professional Women in Construction, Connecticut Chapter. Please follow the instructions below carefully, and forward the completed application by **Friday, March 23, 2012**. Applications post - marked after the deadline dates will not be accepted.

Good Luck!

### ***Professional Women in Construction Mission Statement***

*Founded in 1980, PWC is a national, non-profit 501(c)3 organization committed to advancing professional, entrepreneurial and managerial opportunities for women and other "non-traditional" populations in construction and related industries.*

### **SCHOLARSHIP APPLICATION INSTRUCTIONS:**

#### **STEP ONE: Cover Sheets**

• Carefully read each Cover Sheet for the scholarship application and adhere to the eligibility rules and requirements. Follow all instructions carefully.

#### **STEP TWO: General Scholarship Application**

• Complete the actual application form. Incomplete applications will not be accepted.

#### **STEP THREE: Official Transcript**

*High School Students:* Submit one official high school transcript. It should include the courses you've taken, your grades, GPA, class rank, and SAT scores. If you've already taken college classes, also include a copy of your college transcript.

*College Students:* Submit only your official college transcript.

#### **STEP FOUR: Letters of Recommendation**

Include 2 letters of recommendation from your guidance counselor, teacher, coach, employer, clergy member, or another adult who knows you, but is not a family member.

*Note: Letters must be typed or neatly written, be on official letterhead, and contain the writer's full name, title, address, and phone number. For High School Students, one of the letters should be from your guidance counselor indicating your address, class rank, GPA, number of I.B.I. or AP courses taken and any extracurricular activities.*

#### **STEP FIVE: Essay**

An essay must be attached to your application. Your essay should explain why you desire to enter into one of the A/E/C professions; your dreams, goals, any internship programs in which you participated, and why you are an appropriate candidate for a PWC Scholarship, taking into account the mission statement quoted above. You are also invited (but not required) to submit a video of yourself.

#### **STEP SIX: Cover Letter (optional)**

You might want to include a cover letter to:

- describe any additional significant information you weren't able to include in the application materials, or that ought to be considered by the committee, *and/or*
- give reasons why you're a good candidate for the award.

**STEP SEVEN: Submitting your application**

Submit your application according to the instructions on the Cover Sheet. All applications must be post-marked by **Friday, March 23, 2012**. Any applications post-marked after that date will not be considered.

## Scholarship Application Cover Sheet

Dear Applicant:

This packet contains the Scholarship Application for Professional Women in Construction, Connecticut Chapter. Please follow the instructions below carefully, and forward the completed application by **Friday, March 23, 2012**. Applications post - marked after the deadline dates will not be accepted.

Good Luck!

### ***Professional Women in Construction Mission Statement***

*Founded in 1980, PWC is a national, non-profit 501(c)3 organization committed to advancing professional, entrepreneurial and managerial opportunities for women and other "non-traditional" populations in construction and related industries*

***Application Deadline: Postmarked by Friday, March 23, 2012.***

### **ELIGIBILITY**

- Applicant must be currently enrolled in or entering into a two-year or four-year college program to study a construction related discipline (for example: construction management, architecture, civil, mechanical, structural or electrical engineering). Students may be attending a college or university on a full-time or part-time basis.

### **AWARDS**

- The number of scholarships and the cash value of each award will be determined each year by the PWC Board of Directors.
- This year the Scholarship Committee anticipates that it will award seven (7) or more One-Year scholarships in the amount of \$3000.00 each. One-year scholarships are not automatically renewed from year to year, but recipients may re-apply each year – providing evidence of continued interest in the A/E/C industry, and continued enrollment and good standing in a construction industry-related discipline.
- The Scholarship Committee will consider grades, extracurricular activities, letters of recommendation, the essay, and any optional cover letter and/or video provided.

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### **To Apply For a Scholarship:**

1. Complete the **General Scholarship Application Form**. Be sure to type or print neatly. It is important that you do not leave any blanks. Use N/A for not applicable if a section does not apply to you. *Incomplete applications will not be considered.*
2. Obtain two **Letters of Recommendation** from adult, non-family members who know you well. For High School Students, one of the letters should be from your Guidance Counselor.

3. Attach an **Official Transcript**, including your GPA, class standing and courses taken. You should also include any SAT/ACT results. It is suggested that applicants have minimum GPA scores of 3.2 out of 4.0, or 7.0 out of 10 scale.
4. Preference will be given to students who plan to attend school within the 6 New England States (CT, MA, VT, NH, ME, and RI).
5. Attach an **Essay** of 300 words or less which explains how your planned studies will relate to a career in the construction industry and what event or (series of events) has led you to pursue a career in the AEC industry. Essays should focus on your desire to enter into one of the A/E/C professions; your dreams, goals, any internship programs in which you participated, and why you are an appropriate candidate for a PWC Scholarship, taking into account the mission statement quoted above.
6. Timeliness is extremely important. It is recommended that you submit your application well in advance of the **Friday, March 23<sup>rd</sup>, 2012 deadline**.

Mail to: Kathryn D. Pappas  
PWC CT Chapter  
attn: Scholarship Committee Chair  
P.O. Box 417  
Hartford, CT 06141-0417

For further questions concerning the Scholarship Application, please call the Scholarship Committee Chair, Kathryn D. Pappas, at: 413-218-2350.

# General Scholarship Application

*Founded in 1980, PWC is a national, non-profit 501(c)3 organization committed to advancing professional, entrepreneurial and managerial opportunities for women and other "non-traditional" populations in construction and related industries.*

I have enclosed the following materials.  
(Please note that incomplete applications may be ineligible for consideration.)

- General Scholarship Application Cover Sheet
- Official high school transcript (grades, GPA, class rank, and SAT scores)
- Official college transcript (if you have taken any college courses)
- Two Letters of recommendation
- Essay
- Cover letter (optional)
- Picture or Video in 3.0 Reduction (Optional)

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## Applicant Information

Full Legal Name: \_\_\_\_\_

Gender:            Male                    Female

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## Educational History

### HIGH SCHOOL

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Guidance Counselor's Name: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

If you have attended more than one high school, please attach a separate piece of paper with the high school name(s); address (es), dates you attended, and reason for leaving.

COLLEGE

If you have not taken any college courses, leave this section blank.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Academic Advisor: \_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_

If you have attended more than one college, please attach a separate piece of paper with the college name(s), address(es), dates you attended, and reason for leaving.

## Employment History

If you have worked regularly, please include it below. You may list the informal work that you have done such as a babysitter, chore-helper, or other similar type of work, but you do not need to provide the names of the families for whom you have worked.

Name of Employer: \_\_\_\_\_

City, State: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Dates employed: \_\_\_\_\_ to \_\_\_\_\_ Average # hours worked per week: \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Name of Employer: \_\_\_\_\_

City, State: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Dates employed: \_\_\_\_\_ to \_\_\_\_\_ Average # hours worked per week: \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Name of Employer: \_\_\_\_\_

City, State: \_\_\_\_\_

Type of Work: \_\_\_\_\_

Dates employed: \_\_\_\_\_ to \_\_\_\_\_ Average # hours worked per week: \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

If you have had additional employers, attach the name of the employer(s), city, state, type of work, dates employed, and average number of hours worked per week on a separate sheet of paper.

## Volunteer and Community Service

Name of Organization: \_\_\_\_\_

City, State: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Dates volunteered: \_\_\_\_\_ to \_\_\_\_\_ Average # hours worked per week: \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Name of Organization: \_\_\_\_\_

City, State: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Dates volunteered: \_\_\_\_\_ to \_\_\_\_\_ Average # hours worked per week: \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR

Name of Organization: \_\_\_\_\_

City, State: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Dates volunteered: \_\_\_\_\_ to \_\_\_\_\_ Average # hours worked per week: \_\_\_\_\_  
MONTH/YEAR MONTH/YEAR



Father or Guardian (if guardian, please indicate relationship to you, e.g., foster parent, grandfather, uncle, sibling, etc.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Additional Information**

Please use this space to briefly explain any personal or family circumstances or information that you would like the scholarship award committee to take into consideration when reviewing your application:

The undersigned hereby certifies that the information provided in this application is true to the best of their knowledge. Knowingly providing erroneous or misleading information will render this application ineligible for consideration.

\_\_\_\_\_  
STUDENT APPLICANT DATE

\_\_\_\_\_  
PARENT/GUARDIAN (IF APPLICABLE) DATE

***Re: 2012 Scholarship Award Program***

To Whom It May Concern:

On behalf of PWC – CT Chapter, I am pleased to announce a scholarship to be awarded to any student (male or female) enrolled in a study leading to a degree in Construction, Construction Management, Architecture, or Civil, Mechanical, Structural, or Electrical Engineering.

Enclosed please find the scholarship application. This form must be completed and returned with a copy of the applicant's school transcript postmarked no later than Friday, March 23, 2012 to the address below:

Kathryn D. Pappas  
PWC CT Chapter  
Scholarship Committee Chair  
P.O. Box 417  
Hartford, CT 06141-0417

You may make copies of the enclosed material at your convenience for distribution or students may access the PWC website online at [www.pwcusa.org\ct](http://www.pwcusa.org\ct). The award results will be announced in April 2012 and a presentation will take place at our chapter's regular meeting in May 2012.

Your participation in the program by making students aware of the opportunity offered by PWC – CT Chapter is appreciated. Please encourage eligible students to submit their application. If you have any questions, you can reach me weekdays at 413-218-2350.

Sincerely,



Kathryn D. Pappas  
Scholarship Chairwoman

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*CONNECTICUT CHAPTER*

May 2012

Dear

Professional Women in Construction (“PWC”) occasionally posts photographs to its website of its programs and events. For those under 18 years of age, we request authorization from their legal guardian to post such photographs. By signing below, you are providing authorization for the release of photographs to the PWC website of your minor child, \_\_\_\_\_ (name) who has attended a PWC event or program.

Thank you.

Sincerely,

Kathryn D. Pappas  
PWC  
Scholarship Committee Chair

Signed \_\_\_\_\_

Date \_\_\_\_\_

Parent/Legal Guardian