

## Policy for Handling Registration Fees for Re-Scheduled Events

*In the rare event that a scheduled program must be re-scheduled:*

Step One: Fees will be applied to the rescheduled event

Step Two: Credit will be offered toward another PWC-CT event

Step Three: If requested to do so, PWC-CT will issue a refund.

- Registrations paid for by check will be refunded in full
- Registrations made through Acteva or PayPal will be refunded minus service fees