

Construction Resident Engineer
New York City Department of Parks & Recreation
Queens, New York

For more information or to apply, visit:
<http://www.nyc.gov/parks/jobs>

www.nyc.gov/parks/
Requisition Number: JVN#008027 / JVN#008028

Date Available: January 06, 2010

Parks & Recreation is the steward of about 29,000 acres of land - 14 percent of New York City - including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds, 550 tennis courts, 66 public pools, 48 recreational facilities, 17 nature centers, 13 golf courses, and 14 miles of beaches. We care for 1,200 monuments and 22 historic house museums. We look after 600,000 street trees, and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events, and cultural festivals.

As the steward of nearly 29,000 acres of parkland, the Department of Parks & Recreation (DPR) is a recognized leader and innovator of public spaces. We are a dynamic agency dedicated to beautifying, protecting, and revitalizing New York City's urban forest and precious green spaces. DPR is also committed to helping New Yorkers maintain active and healthy lifestyles in an urban environment. We are an Equal Opportunity Employer. www.nyc.gov/parks

Major Responsibilities:

Level I-JVN#008027 Under general supervision, with varying degrees of difficulty and responsibility, perform construction project management work for our Capital Projects division. Monitor and coordinate contractors performing construction work on capital projects. Ensure that contractors adhere to plans and specifications. Identify and resolve field condition issues. Write daily and weekly construction project reports and keep calculation book. Prepare cost projections. Correspond with contractors and clarify construction issues. Review and approve contractors payment requisitions. Schedule and run meetings. Maintain accurate records and write reports. Work with Architect or Engineer of record regarding change orders, interpretation of documents; shop drawing approvals and other architectural and engineering related issues. Review, research and advise Borough Directors regarding contractors dispute claims.

Level II-JVN#008028 Under direction, perform construction project management work of moderate difficulty and varying levels of complexity for our Capital Projects division. Monitor and coordinate contractors performing construction work on capital projects. Ensure that contractors adhere to plans and specifications. Identify and resolve field condition issues. Write daily and weekly construction project reports and keep calculation book. Prepare cost projections. Correspond with contractors and clarify construction issues. Review and approve contractors payment requisitions. Schedule and run meetings. Maintain accurate records and write reports. Work with Architect or Engineer of record regarding change orders, interpretation of documents; shop drawing approvals and other architectural and engineering related issues. Review, research and advise Borough Directors regarding contractors dispute claims. Act on appeals of contractors on interpretations of specifications and contract drawings, and other contract disputes and/or claims.

Qualification Requirements:

1. A four year high school diploma or its educational equivalent and five years of full-time satisfactory experience managing and/or inspecting one or more construction projects which must have a total cost of at least \$300,000 for each of the five years of the required experience; or
2. A baccalaureate degree from an accredited college with a major sequence of course work in engineering, engineering technology, architecture, architectural technology, landscape architecture, construction, construction technology, or construction management, and one year of the experience described in 1 above; or
3. A valid license as a professional engineer, registered architect, or registered landscape architect, issued by a board of examining engineers, architects or landscape architects duly established and qualified pursuant to the laws of any state or territory of the United States and one year of the experience described in 1 above; or 4. A four year high school diploma or its educational equivalent and a combination of experience of at least two years of the experience

described in 1 above and the education as described in 2 above to equal a total of five years of education and experience. Matriculation in an undergraduate college degree program in engineering, engineering technology, architecture, architectural technology, landscape architecture, construction, construction technology, or construction management can be substituted for experience on the basis of 30 semester credits from an accredited college for one year of satisfactory full-time experience up to a maximum of three years of experience.

License Requirements:

Must possess a motor vehicle driver license valid in the State of New York with no restrictions which preclude the performance of Construction Project Manager work. This license must be maintained for the duration of employment.

Level II- JVN#008028: In addition to meeting the qualification requirements above, candidates must have one additional year of satisfactory fulltime experience as described in 1 above.

Additional Qualifications Preferred: Preferred applicants must have taken the civil service examination (Exam No. 8090) or must be currently serving in the title permanently.

1. At least two years experience in construction inspection or construction management work on capital projects.
2. Excellent communication and organizational skills.
3. Knowledge of, AutoCAD, PhotoShop, PowerPoint and 3D Rendering.

How to Apply:

Send resume with cover letter. Include Job Vacancy Number (JVN) for Construction Resident Engineer JVN 008027 OR 008028.

Type: Full time Salary: Level I- \$55,000 - \$60,000 Level II-\$65,000 - \$70,000

Job Location: Queens, NY

Areas of Focus: Construction

Job Category: Construction

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www.nyc.gov/parks/jobs , or contact: Attention: JVN 008027 OR 008028
New York City Department of Parks & Recreation