

# Senior Asphalt Project Manager

## Hubbard Construction Company

Winter Park, Florida

For more information or to apply, visit:

<http://www.Hubbard.com>

Date Available: January 22, 2010

The Hubbard Group is a holding company comprised of two of the most dominant heavy construction firms in the southeastern United States, Hubbard Construction and Blythe Construction. Together, we rank as America's 14th largest domestic heavy construction company with combined revenues of \$450 million.

Our list of services includes complex highway projects, site development, paving, utility and drainage systems, surveying and state of the art bridge building. The Hubbard Group companies can provide multiple delivery systems in design-build, bid-build, public-private-partnerships and design-build finance. The Hubbard Group can take your job from the design stage to the final layer of asphalt. Click on the links above to find out more about Hubbard Construction and Blythe Construction.

Hubbard Group is part of Eurovia, the European leader in road construction, and a division of Vinci.

We are Equal Opportunity Employers and promote a Drug-Free Workplace.

All applicants are required to apply on our web site at [www.hubbard.com](http://www.hubbard.com) which is available 24 hours day - 7 days a week. Due to the large volume of applicants, Hubbard Construction Company's Human Resource Department will be able to contact only those applicants in whom there is an interest.

### Description

**Asphalt Senior Project Manager** The Project Manager will oversee the day-to-day operations for construction projects ranging in value from \$5M to \$100M. The Project Manager will ensure that the project is completed safely, on schedule and within budget. This position requires directly related asphalt knowledge with a minimum of ten years experience. This position is located in West Palm Beach, Florida.

### Requirements

**Qualification Requirements -- General.** To perform this job successfully, an individual must be able to perform each Key Duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Education

**Education and Experience.** This position typically is not an entry-level job, as it requires demonstrable previous experience as a Project Manager. A Bachelors of Science in Civil Engineering or Construction Management (or equivalent work experience) and 10+ years on large design-build heavy/highway projects is required. Knowledge of construction technique and practices, paving, underground, concrete, and grading required. Must have thorough knowledge of heavy, civil construction equipment. Ability to communicate with all levels of employees. Ability to effectively work under pressure and meet deadlines.

### Experience

**Key Duties --** Supervises on-sites Project Superintendents and Project Engineers. -- Prepares all the notification documents regarding power, water, fire utilities. -- Responsible for the technique, economic and operations plan. -- Negotiates with the client. -- Participates in the estimating process. -- Optimizes the operations means and methods with the Project Engineers -- Controls the progress of the operation to meet the objectives. -- Determines the suppliers and the subcontractors in tandem with the Division Manager and the Contracts Department. -- Develops project schedule. -- Prepares and assists in weekly project update meetings. -- Participates in the division weekly meetings. -- Ensures project quality on the project and respects commitments with the client. -- Reviews and approves all change order requests. -- Completes project budget. -- Controls project expenses. -- Responsible for budget.

## Physical Demands

The following physical demands are representative of those that must be met by a Project Manager to successfully perform the essential functions of this job. -- Regularly required to sit and/or stand during a regular work shift of at least eight hours per day. -- Employee is occasionally required to stoop, bend, walk, crouch, and climb. -- Ability to lift, on a frequent basis, at least 25 pounds and carry up to 15 pounds. -- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. -- Continuous mental attention required to complete tasks in an efficient manner. -- Exposure to dust, dirt grease and noise. -- Work can be performed at heights up to 60 feet, requiring the employee to climb ladders, scaffolds and stair towers, often with narrow steps and passageways. -- Frequently walk on uneven surfaces, including natural ground and slopes in varying weather conditions. -- Must be able to work a flexible schedule, based on project need(s) and demand(s).

Work Environment. The work environment characteristics described below are representative of those that a Project Manager encounters while performing the essential functions of this job. -- Work is performed outdoors in all weather conditions. -- Work environment periodically exposes the employees to high levels of noise, grease, and dust that is typically associated with a construction project. -- Employee regularly works near heavy equipment and moving machinery. -- Work may involve a variety of substances commonly found on construction sites such as form oil, grease, curing compounds, gasoline, diesel fuel and ready mixed concrete.

-- Responsible for billing control. -- Approves invoices. -- Prepares the final quantities report. -- Responsible for accuracy of CPSR projections. -- Actively participates in the training of all Construction Engineers. -- Actively participates in recruiting candidates. -- Responsible for Performance Evaluations for all employees assigned to project. -- Recommends and proposes technical solutions (innovative products and processes). -- Maintains professional relationship with client(s). -- Participates at the final acceptance of the project. -- Responsible for maintaining safety on the project at all time. -- Ensures compliance with all company policies and procedures.

For more information or to apply, visit:  
<http://www.Hubbard.com>

Filing Deadline: February 21, 2010